

9 December 2005

Dear Councillor

**IT WORKING GROUP**

A meeting of the IT Working Group will be held in the Council Chamber, Council Offices, Saffron Walden, on Thursday, 15 December 2005 at 4.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**AGENDA**

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 3 November 2005.
- 3 Matters arising.
- 4 Implementing Electronic Government statement (IEG5).
- 5 Integrated Customer Management (ICM) update.

Item to note

A report to Members on the Integrated Customer Management (ICM) update.

- 6 Meeting timetable.

Item to note

The report provides Members with provisional meeting dates for 2006.

- 7 Replacement e-booking system (Item to follow).
- 8 Any other items, which the Chairman considers to be urgent.

To: Councillors K Artus, R M Lemon and A R Thawley (subject to any changes at Council meeting on 13 December).

Lead Officer: Mike Brean Page(01799) 510330  
Committee Officer: Victoria Harvey (01799) 510432